



ENVIRONMENTAL HEALTH OFFICES

GWINNETT

455 Grayson Highway, Suite 600
Lawrenceville, GA 30046
☎ 770.963.5132
📠 866.265.4293

NEWTON

1113 Usher Street, Suite 303
Covington, GA 30014
☎ 770.784.2121
📠 770.784.2129

ROCKDALE

1329 Portman Drive, Suite F
Conyers, GA 30094
☎ 770.278.7340
📠 866.551.0133

EXEMPTION PLAT APPLICATION – COMBINATION

Application Date: _____

OWNER INFORMATION

Name _____
Address _____
City, State, Zip _____
Home Phone () _____
Work Phone () _____
Fax () _____
Other Phone () _____
E-MAIL _____
*Contractor: _____

*If you have chosen a septic contractor, they may act as your agent in applying and picking up a repair permit. However, you must indicate this is the contractor of your choosing.

AUTHORIZED AGENT INFORMATION (if other than owner)

Name _____
Business Name _____
Address _____
City, State, Zip _____
Home Phone () _____
Work Phone () _____
Fax () _____
Other Phone () _____
E-MAIL _____

PROPERTY INFORMATION

Property Address _____ City _____ ZIP _____
Subdivision _____ Proposed # of Lots _____
Tax ID _____

Please describe proposed change (include parcel # if available)

OWNER'S/AUTHORIZED AGENT'S SIGNATURE _____

EXEMPTION PLAT APPLICATION REQUIREMENTS: COMBINATION

This checklist is for when two or more properties are being combined into one. A review is required for this process. The following is a checklist of items required for submission for review:

1. A completed *Exemption Plat Application – Combination* and applicable fees paid to the respective county.
2. One (1) copy of plat submitted for review at time of application. A plat to scale showing the modification in property lines or new property lines. The plat must contain:
 - a. All current structures on lot. Do not show any proposed or future structures on plat.
 - b. All easements.
 - c. Only properties being altered.
3. When moving existing property lines on more than two lots for combination/recombination, a Level 3 soil report may be required after review.

Please allow 10 business days to review the plat and conduct an initial site evaluation.